

**Travel & Expense Account
Transmittal Sheet**

After Approval, Mail Receipts To

DRE-Accounting Office
2201 Broadway
Sacramento, CA 95818



Employee Name Davi, Jeff
Expense Dates 05/04/10-05/28/10
Total Expense Amount 1669.09
Amount Due Employee 1669.09
Form ID TEA000696635

DIRECTIONS FOR SUBMISSION

1. Attach the following receipts, and other appropriate documentation to this Transmittal Sheet.

	Date	Expense Item	Amount	If not submitted - Explain
1)	05/10	Lodging	95.08	
2)	05/12	Lodging	95.08	
3)	05/17	Lodging	94.08	
4)	05/18	Lodging	110.00	
5)	05/19	Lodging	137.97	
6)	05/19	Parking, Auto	28.00	
7)	05/24	Taxi Fare	22.00	
8)	05/24	Parking, Auto	13.00	
9)	05/24	Office Supplies	140.31	
10)	05/24	Lodging	95.08	
11)	05/25	Lodging	95.08	
12)	05/26	Lodging	95.08	
13)	05/27	Lodging	95.08	
14)	05/28	Parking, Auto	19.25	

2. Forward Transmittal Sheet and attached documentation through your approval process.

5/4 - 5/6 : Attend Strategic Planning meetings in L.A. D.O.
5/10 - 5/13 : Work out of Sacramento D.O.
5/17 - 5/20 : Work in Sacramento D.O. (5/17-5/18); speaking engagement in Castro Valley (5/19); speaking engagements in Irvine & Oxnard (5/20)
5/24 - 5/28 : Attend Strategic Planning mtp & work out of Sacramento D.O.

I have reviewed the following documents.

Approved
by:

Barbara J Bigby



DAVI, JEFF
 DEPARTMENT OF REAL ESTATE
 [REDACTED]
 SACRAMENTO, CA 95831 US

Room Number: 231
 Daily Rate: 84.00
 Room Type: DELUX
 No. of Guests: 1 / 0

ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
05/10/2010	05/13/2010	XXXX XXXX XXXX 2001	STGOV	DIS	20070123267
DATE	ROOM NO.	DESCRIPTION	REFERENCE	AMOUNT	
05/10/2010	231	ROOM CHARGE	#231 DAVI, JEFF	\$84.00	
05/10/2010	231	ROOM TAX	ROOM TAX	\$10.08	
05/10/2010	231	CITY ASSESSMENT FEE	CITY ASSESSMENT FEE	\$1.00	
05/12/2010	231	ROOM CHARGE	#231 DAVI, JEFF	\$84.00	
05/12/2010	231	ROOM TAX	ROOM TAX	\$10.08	
05/12/2010	231	CITY ASSESSMENT FEE	CITY ASSESSMENT FEE	\$1.00	

TOTAL DUE: \$190.16



Residence Inn by Marriott
Sacramento Downtown | at Capitol Park
1121 15th Street : Sacramento Ca 95814
Phone: 916.443.0500

Jeff/Mr Davi
2201 Broadway
Sacramento CA 95818
Department Of Real Estate

Room: 412
Room Type: ONBT
Number of Guests: 1
Rate: \$84.00 Clerk: ODI
Time: 07:45AM Folio Number: 89869
Charges Credits

Arrive: 17May10	Time: 01:57AM	Depart: 18May10	Time: 07:45AM	Folio Number: 89869
Date	Description		Charges	Credits
18May10	Room Charge		84.00	
18May10	Occupancy Sales Tax		10.08	
18May10	American Express			94.08
Card #: XXXXXXXXXXXXXXX2001/XXXX				
Amount: 94.08 Auth: 589587 Signature on File				
This card was electronically swiped on 18May10				
			Balance:	0.00

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Name & Address

DAVI, JEFF

US

Room 220/D2
Arrival Date 5/18/2010 11:39:00PM
Departure Date 5/19/2010

Adult/Child 1/0
Room Rate 100.00

RATE PLAN L-GV

HH# 230630355 BLUE

AL:

BONUS AL:

CAR:

CONFIRMATION NUMBER : 3388053051

5/19/2010 PAGE 1

DATE	REFERENCE	DESCRIPTION	AMOUNT
5/18/2010	760967	PAVILLION PANTRY	\$1.50
5/18/2010	760967	TAXES	\$0.15
5/18/2010	761028	GUEST ROOM	\$100.00
5/18/2010	761028	OCCUPANCY TAX 10%	\$10.00
WILL BE SETTLED TO [REDACTED]			\$111.65
EFFECTIVE BALANCE OF			\$0.00
EXPENSE REPORT SUMMARY			
10 00:00:00 STAY TOTAL			
ROOM & TAX		\$110.00	\$110.00
MISCELLANEOUS		\$1.50	\$1.50
OTHER		\$0.15	\$0.15
DAILY TOTAL		\$111.65	\$111.65
TAX SUMMARY			
CHARGE TOTAL		OCCUPANCY TAX 10%	
ROOM & TAX		\$100.00	\$10.00
TOTAL PAID		\$100.00	\$10.00

Zip-Out Check-Out®

Good Morning ! We hope you enjoyed your stay. With Zip-Out Check-Out® there is no need to stop at the Front Desk to check out.

- Please review this statement. It is a record of your charges as of late last evening.
- For any charges after your account was prepared, you may:
 - + pay at the time of purchase.
 - + charge purchases to your account, then stop by the Front Desk for an updated statement.
 - + or request an updated statement be mailed to you within two business days.

If the statement meets with your approval, simply press the Zip-Out Check-Out button on your guest room telephone. Your account will be automatically checked out and you may use this statement as your receipt. Feel free to leave your key(s) in the room. Please call the Front Desk if you wish to extend your stay or if you have any questions about your account.

DATE OF CHARGE	FOLIO NO./CHECK NO.
	211768 A
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	0.00

T
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INFORMATION INVOICE

Payee Jeff Davi

United States

Membership GP 507392436K

Bonus Code

Confirmation No. 3985107801

Group Name

Room No. 1217
Arrival 05-19-10
Departure 05-20-10
Page No. 1 of 1
Folio 49421
Invoice
User ID CMARIN

Date	Description	Charges	Credits
05-19-10	Parking Valet	28.00	
05-19-10	Guest Room	190.00 110.00	
05-19-10	Occupancy Tax 14.0%	27.86	
05-19-10	CA Assessment Fee	0.11	
05-20-10	XXXXXXXXXX XX/XX		254.97

Your Gold Passport account will be credited for this stay.

Total 254.97 254.97

Balance 0.00

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Sunshine Taxi Co.

PASSENGER RECEIPT

DATE 5/24/2010

FROM SAC erectin

TO ORF

FARE \$ 22-

TIP \$ 0

CAB NUMBER ADT

TOTAL \$ 22-

DRIVER'S NAME _____

Strategic planning mtg.

Strategic planning mtg

Receipt

Receipt

10240452517072010

10240452517072010

Feedback Number: 4
Entry Time: 5/24/2010 8:43 AM
Exit Time: 5/24/2010 8:07 PM
Duration: 7h 24m
Op: Day Shift
Trans: 24
Ticket Number: 45

Feedback Number: 4
Entry Time: 5/25/2010 8:05 AM
Exit Time: 5/25/2010 5:07 PM
Duration: 9h 2m
Op: Day Shift
Trans: 36
Ticket Number: 36

Default: 13.00
Total: \$ 13.00
Tender: \$ 20.00
Change: \$ 7.00

MIC. 45 Event: 10.00
Total: \$ 10.00
Tender: \$ 10.00
Change: \$ 0.00

*Broker Supervisor
T-F-Mtg
C-CAR offices*

STANDARD PARKING
980 9TH ST.
Rcpt# 95209
05/28/10 14:11 LH 1 AM 3 Txn#255819
05/28/10 09:17 In 05/28/10 14:11 Out
MAIN \$ 19.25
Total Fee \$ 19.25
CASH PAID \$ 19.25-
Cash Tender \$ 19.25
Change Due \$ 0.00
THANK YOU



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1550 Canyon Del Ray Blvd
Seaside, CA 93955
(831) 393-2102

SALE 1508122 5.001 85957
QTY SKU 0282 05/23/10 02:28 PRICE

REWARDS NUMBER 2601730555
1 FLIP CHART MARKER 8.49
071641224803
6 SUPER STICKY EASEL 119.94
021200707261 19.990ea 119.94
SUBTOTAL 128.43

Standard Tax 9.25% 11.88
TOTAL \$140.31

Card No. [REDACTED]
Auth No.: 665783

TOTAL ITEMS 7

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0 2 8 2 0 5 2 3 1 0 8 5 9 5 7 0 1



DAVI, JEFF
DEPARTMENT OF REAL ESTATE

Room Number: 205
Daily Rate: 84.00
Room Type: DELUX
No. of Guests: 1 / 0

ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
05/24/2010	05/28/2010	XXXX XXXX XXXX 2001	STGOV	DIS	20070123565

DATE	ROOM NO.	DESCRIPTION	REFERENCE	AMOUNT
05/24/2010	205	ROOM CHARGE	#205 DAVI, JEFF	\$84.00
05/24/2010	205	ROOM TAX	ROOM TAX	\$10.08
05/24/2010	205	CITY ASSESSMENT FEE	CITY ASSESSMENT FEE	\$1.00
05/25/2010	205	ROOM CHARGE	#205 DAVI, JEFF	\$84.00
05/25/2010	205	ROOM TAX	ROOM TAX	\$10.08
05/25/2010	205	CITY ASSESSMENT FEE	CITY ASSESSMENT FEE	\$1.00
05/26/2010	205	ROOM CHARGE	#205 DAVI, JEFF	\$84.00
05/26/2010	205	ROOM TAX	ROOM TAX	\$10.08
05/26/2010	205	CITY ASSESSMENT FEE	CITY ASSESSMENT FEE	\$1.00
05/27/2010	205	AMERICAN EXPRESS	AMERICAN EXPRESS	(\$484.98)
05/27/2010	205	ROOM CHARGE	#205 DAVI, JEFF	\$84.00
05/27/2010	205	ROOM TAX	ROOM TAX	\$10.08
05/27/2010	205	CITY ASSESSMENT FEE	CITY ASSESSMENT FEE	\$1.00
05/28/2010	205	AMERICAN EXPRESS	AMERICAN EXPRESS	\$104.00

CREDIT DUE: (\$0.00)